



Administration, Information and Control

Enrolment process

Step-by-step plan until your enrolment

To enrol for the study programme of your choice, you need to follow the enrolment procedure. You will have to start with an application through Studielink. Then we will inform you about the admission requirements that apply to you.

You will also receive your login details for the university network. With your login information you can verify the status of your request for enrolment and find important information on the intranet about your study programme.

1. Check your deadline to apply

The latest application deadlines can be different between study programmes. For a lot of Bachelor study programmes and Associate degrees there is the deadline of May 1st. After a request for enrolment you will be invited by these study programmes for a Study Programme Check. For the study programmes with a selection procedure (numerus fixus) there is a deadline of January 15th. For study programmes with additional requirements there are different deadlines.

You can check the deadlines for the different study programmes on the Dutch page with information about the enrolment process.

2. Apply through Studielink

There are three steps to enrol for a study programme:

1. First you will have to request for a [DigiD](#)*. Make sure you do this in time because it will take approximately one week to receive one.
2. You will have to send a request for enrolment through [Studielink](#).
3. To complete your enrolment you will have to meet all the admission requirements, including the arrangement of the payment of the tuition fee, at the latest on August 31st.

* If you have a foreign address it is also possible to enrol through Studielink. In this case you will have to request for a username and password through Studielink. After you have registered yourself in a municipality in the Netherlands you are able to request for a DigiD so you can log in to Studielink with a DigiD in the future.

** Different application deadlines and/or enrolment procedures apply to some fixed quoted study programmes, study programmes with specific admission requirements and some Master programmes. Check the [study programme](#) of your choice whether this is the case.

Conditions for your enrolment

What do you need to do?

Conditions checklist

After you have applied for the study programme of your choice, you will receive information about the admission requirements that apply to you. You will also receive your login details from the Rotterdam University of Applied Sciences. Herewith you can login to all the systems of the university. If you login on my.rotterdamuvas.com you will see which admission requirements still needs to be completed to complete your request for enrolment.

Study Programme Check

It is important for you that you made a conscious choice and choose a study programme that really suits you. Therefore the study programme check is mandatory at Rotterdam University of Applied Sciences. It depends on your study programme what you need to do for the study programme check. Check on my.rotterdamuvas.com to see what you need to do for your study programme check.

You live in the Caribbean

After your request for enrolment, you will receive a letter with information about the study programme check for applicants from the Caribbean. For questions you can send an e-mail to studiekeuzecheckcariben@hr.nl.

Study visa

If you still remain abroad and want to qualify for a residence permit for study purposes, then you need a study visa. The deadline to apply for a student visa is May 1st before the start of the academic year. For more information about the student visa you can contact the Centre of International Affairs (CoIA) by e-mail coia-studentsupport@hr.nl.

You receive your diploma after September 1st

If you are graduated before September 1st, but you do not receive your diploma before September 1st then we can give you an extension until September 21st to hand in a certified copy of your diploma and transcript. For this to happen it is necessary that you will have to meet all the conditions, which are mentioned below, at the latest on August 31st.

Conditions

1. You graduated by August 31st at the latest.
2. You need to hand in the form 'Declaration of graduation' by August 31st at the latest. You can download this form on our hint page.
3. You must have met **all** other admission requirements, **including** the arrangement of the payment of the tuition fee **at the latest on August 31st**.

The form 'declaration of graduation' must be (completely filled in and signed) received by the Studenten Service Center by August 31st at the latest.

Mailing address

Rotterdam University of Applied Sciences
Attn. Studenten Service Center
PO Box 25035
3001 HA Rotterdam

Visiting Address

Rotterdam University of Applied Sciences

Studenten Service Center
Rochussenstraat 198 (ground floor)
3015 EK Rotterdam
Opening hours: Monday till Friday 09.30 am – 04.00 pm

* A certified photocopy is a photocopy of your original diploma. This copy is stamped and signed by the school or the institute which awarded your diploma/propaedeutic certificate. Alternatively you can bring your original diploma and a list of your grades so that the Studenten Service Center can make a certified photocopy for you. If you will be finishing your education this year, you must send a certified copy of your diploma and grade list as soon as you have obtained your diploma.

Study start information on the intranet

Do you want to know your booklist? Or when your introduction week is? Or are you looking for your first schedule? Go to the [intranet from the university, HINT](#). There you will find all the information which you will need in the beginning of your study. But also during your study programme Hint is an important place to find information.